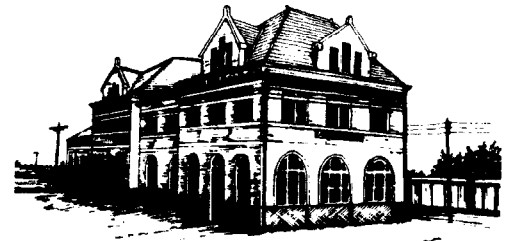


City of
CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

MAYOR: Warren Woods
COUNCIL: Larry Wynn, Randy White, Loyal Winborn, Betty Shelton, Marsha Wilson, Larry Wagner, Terry Koets
CITY CLERK: Lisa Williamson
CITY ADMINISTRATOR: Mike Taylor
CITY ATTORNEY: Skip Kenyon

Regular Meeting Agenda
City Hall/Restored Depot
Council Chambers
December 1, 2009
6:00 p.m.
Last updated: 11/27/2009 11:29 AM

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Consideration of Agenda**
- 5. Consider Adoption of the Consent Agenda – NOTE:** *These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
 - a. Minutes of November 17, 2009 – Regular Meeting
 - b. Claims and Fund Transfers:
 - i. Total Claims - \$90,006.64
 - c. Licenses/Permits:
 - i. Liquor – American Legion
 - d. Receive Certified List of Promotion Candidates for Sergeant from Creston Civil Service Commission
- 6. Public Forum –** *The Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
- 7. New Business**
 - a. Resolution to set a Public Hearing for December 15, 2009 at 6:00 p.m. for a Budget Amendment
 - b. Resolution to approve contract with Clappsaddle-Garber on Airport Snow Removal Equipment
 - c. Public Hearing for an easement to establish permanent parking space on City right-of-way at 401 S. Elm Street
 - d. Resolution to approve an easement to establish permanent parking space on City right-of-way at 401 S. Elm Street
 - e. Resolution to reappoint Larry Owens to Planning & Zoning Commission
 - f. Resolution to reappoint Rick Foster to Planning & Zoning Commission

- g. Resolution to approve contract for appraisal services with Potthoff Appraisals for the Creston Neighborhood Stabilization Program (NSP)

8. Other Items

- a. Meeting at City Hall regarding Cottonwood Road Reconstruction on December 10, 2009 from 6 – 9 p.m.

9. Adjournment

Work Session immediately following adjournment of Council Meeting

- 1. Comprehensive Economic Development Strategy (CEDS) Annual Update for Economic Development Region 14 – Local Priorities – Tim Ostroski will be present

REGULAR MEETING OF THE CRESTON CITY COUNCIL NOVEMBER 17, 2009

The Creston City Council met in regular session at 6:00 o'clock P.M. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: Wynn, White, Winborn, Wilson, Wagner and Koets. Shelton was absent.

Mayor Woods made the following corrections to the agenda – Item w – date should read December 3, 2009; and Items i, j, k and l need changed from resolutions to motions.

Wilson moved seconded by Wagner to approve the agenda as corrected. All voted aye. Shelton was absent. Motion declared carried.

Wilson moved seconded by Wagner to approve the consent agenda, which included approval of minutes of regular meeting on November 3, 2009, minutes of special meeting on November 5, 2009, claims of \$703,743.73, fund transfers of \$312,364.29 and permit for Annual Christmas Parade. All voted aye. Shelton was absent. Motion declared carried.

No one spoke during Public Forum.

A resolution was offered by Wilson seconded by White to approve and accept annual audit findings for the City of Creston for Fiscal Year ending June 30, 2009 and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Wilson, Wagner, Koets, Wynn and White voted aye. Shelton was absent. Resolution declared passed.

Wagner moved seconded by Wilson to go into Closed Session on matters of pending litigation, Iowa Code 21.5(1)(c). White, Winborn, Wilson, Wagner, Koets and Wynn voted aye. Shelton was absent. Motion declared carried.

Winborn moved seconded by Koets to come out of Closed Session on matters of pending litigation, Iowa Code 21.5(1)(c). Wynn, White, Winborn, Wilson, Wagner and Koets voted aye. Shelton was absent. Motion declared carried.

Mayor Woods announced that now was the time for a Public Hearing to enter into a development agreement with Assisted Living of Creston, LLC and Prairie View of Creston, LLC. He asked if anyone wished to speak in favor of the agreement; Ellen Gerharz and Les Robbins both spoke in favor of the agreement. He asked if there was any written correspondence in favor of the project; there was none. He asked if anyone wished to speak against the agreement; no one did. He asked if there was any written correspondence against the agreement; there was none. Mayor Woods then called the Public Hearing to a close.

A resolution was offered by Wynn seconded by Wilson to enter into a development agreement with Assisted Living of Creston, LLC and Prairie View of Creston, LLC and authorize the Mayor and Clerk to execute the proper documentation. Wagner, Koets, Wynn, White, Winborn and Wilson voted aye. Shelton was absent. Resolution declared passed.

Mayor Woods announced that now was the time for a Public Hearing for an easement on City right-of-way to place a video drop box and two advertising flags in front of 202 North Elm Street. He asked if anyone wished to speak in favor of the easement; no one did. He asked if there was any written correspondence in favor of the easement; there was none. He asked if anyone wished to speak against the easement; no one did. He asked if there was any written

correspondence against the easement; there was none. Mayor Woods then called the Public Hearing to a close.

A resolution was offered by Wagner seconded by Wilson to approve an easement on City right-of-way to place a video drop box and two advertising flags in front of 202 North Elm Street.

After discussion, Wilson moved seconded by White to amend the resolution to read: approve an easement on City right-of-way to place a video drop box only, in front of Video Escape, located at 202 North Elm Street. Wagner, Koets, Wynn, White, Winborn and Wilson voted aye. Shelton was absent. Amendment Motion declared carried.

A resolution as amended was offered by Wilson seconded by White to approve an easement on City right-of-way to place a video drop box only in front of Video Escape, located at 202 North Elm Street and authorize the Mayor and Clerk to execute the proper documentation. Koets, Wynn, White, Winborn, Wilson and Wagner voted aye. Shelton was absent. Resolution declared passed as amended.

Mayor Woods announced that now was the time for a Public Hearing for a Community Development Block Grant application for Creston Municipal Utilities' Aquifer Storage and Recovery. He asked if anyone wished to speak in favor of the grant application; no one did. He asked if there was any written correspondence in favor of the grant application; there was none. Tim Ostroski, with SICO, read the nine items to be spoken during the Public Hearing which is necessary to apply for CDBG grants. He asked if anyone wished to speak against the grant application; no one did. He asked if there was any written correspondence against the grant application; there was none. Mayor Woods then called the Public Hearing to a close.

A resolution was offered by Wilson seconded by White to approve a CDBG application for Creston Municipal Utilities' Aquifer Storage and Recovery and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Wilson, Wagner, Koets, Wynn and White voted aye. Shelton was absent. Resolution declared passed.

Wilson moved seconded by White to approve a proposal from SICO for Technical Services for the Creston Neighborhood Stabilization Program (NSP). All voted aye. Shelton was absent. Motion declared carried.

White moved seconded by Wilson to approve a proposal from Potthoff Appraisals for Appraisal Services for the Creston Neighborhood Stabilization Program (NSP). All voted aye. Shelton was absent. Motion declared carried.

Wilson moved seconded by White to allow the Mayor to send a letter to IDED requesting Sole Source Procurement for Technical Services. All voted aye. Shelton was absent. Motion declared carried.

Wilson moved seconded by White to allow the Mayor to send a letter to IDED requesting Sole Source Procurement for Appraisal Services. All voted aye. Shelton was absent. Motion declared carried.

Tom Lesan, with Southwestern Community College (SWCC), addressed Creston City Council informing them that the college is building a new 75-person dormitory, and are working with SICO to assist in funding this project through the Revolving Loan Fund, which requires a cash match of \$31,250.00. SWCC has met with the Board of Supervisors, and they (Union

County) have agreed to match half of the requirement of \$15,625.00. Mr. Lesan is asking the City of Creston to consider participation in the SICOG Revolving Loan Fund for the new 75-person dormitory for Southwestern Community College and match the other half of the requirement of \$15,625.00.

A resolution was offered by Wynn seconded by Wilson to approve participation in the SICOG Revolving Load Fund for Southwestern Community College for a new dormitory for the amount of \$15,625.00 and authorize the Mayor and Clerk to execute the proper documentation. Wagner, Koets, Wynn, White, Winborn and Wilson voted aye. Shelton was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Koets to approve Partial Pay Estimate No. 2 of \$258,540.57 to Havens Construction Company for work completed on the 2009 East Side Sanitary Sewer Replacement Project and authorize the Mayor and Clerk to execute the proper documentation. Wynn, White, Winborn, Wilson, Wagner and Koets voted aye. Shelton was absent. Resolution declared passed.

Fire Chief Todd Jackson presented Council with the proposed new Storm Siren System and said it will cost approximately \$40,000.00. There has been a Community Disaster Grant received to help pay for this system. The siren system will cost \$36,531.00, the poles to place them on will cost \$2,369.00, and miscellaneous expenses with installation and professional consultation fees will cost approximately \$3,000.00 - \$5,000.00. The City will save approximately \$25,000.00 by installing the sirens themselves. The City is currently being charged \$225.00 per month for telephone lines for the current siren system. The new system won't be run through the telephone lines, but will be radio-activated. Also with the new system, there will no longer be a daily noon whistle, but there will be a test once a month. There will no longer be an "all-clear" whistle, which will help alleviate any confusion.

A resolution was offered by Wagner seconded by Wilson to approve the purchase of a new storm siren system with Community Disaster Grant Funds received and other City funds and authorize the Mayor and Clerk to execute the proper documentation. Koets, Wynn, White, Winborn, Wilson and Wagner voted aye. Shelton was absent. Resolution declared passed.

A resolution was offered by Wynn seconded by Wagner to reappoint Duane Osmun to the Airport Commission and authorize the Mayor and Clerk to execute the proper documentation. Wynn, White, Winborn, Wilson, Wagner and Koets voted aye. Shelton was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve the Airport Capital Improvement Program and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Wilson, Wagner, Koets, Wynn and White voted aye. Shelton was absent. Resolution declared passed.

A resolution was offered by Wagner seconded by Wilson to set a Public Hearing for December 1, 2009, at 6:00 p.m. for an easement to establish permanent parking space on City right-of-way at 401 South Elm Street and authorize the Mayor and Clerk to execute the proper documentation. Koets, Wynn, White, Winborn, Wilson and Wagner voted aye. Shelton was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Winborn to approve a base wage increase of three percent for non-union, full-time employees to be effective December 9, 2009

and authorize the Mayor and Clerk to execute the proper documentation. Wagner, Koets, Wynn, White, Winborn and Wilson voted aye. Shelton was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Koets to approve a salary increase of \$12,000.00 for the City Administrator to be effective December 9, 2009 and authorize the Mayor and Clerk to execute the proper documentation. Wynn, White, Winborn, Wilson, Wagner and Koets voted aye. Shelton was absent. Resolution declared passed.

Wilson moved seconded by Koets to approve a request for temporary street closings and fire works display for the Annual Christmas Parade on December 3, 2009. All voted aye. Shelton was absent. Motion declared carried.

A resolution was offered by Wynn seconded by Wilson to approve a commercial tax abatement request for Hometown Insurance & Realty and authorize the Mayor and Clerk to execute the proper documentation. White, Winborn, Wilson, Wagner, Koets and Wynn voted aye. Shelton was absent. Resolution declared passed.

Under Other Items Mayor Woods noted that the Police Department will again be participating in the STEP Grant Program this year to aid in purchasing updated in-car video cameras.

Councilperson Wynn thanked Mike Taylor and Kevin Kruse for making sure a street light was installed on Prairie Street.

White moved seconded by Wilson to adjourn the meeting. All voted aye. Shelton was absent. Motion declared carried. Council adjourned at 7:23 P.M.

Mayor

Attest:

City Clerk

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AMERICAN ADMINISTRATORS (PREMIUMS)	GRP 93001 PREMIUM-DEC'09	1,737.47
			TOTAL:	1,737.47
FIRE PROTECTION	GENERAL FUND	MASON, JAMES	REIMBURSEMENT	226.75
		INTOXIMETERS INC	PBT TUBES-SQUAD CARS	46.00
		KUCERA MD, TODD	CHEST X-RAY-ROTHMEYER	24.00
		LEMON, PAUL	REFUND OVERPAYMENT	20.00
		PETTY CASH - MAINTENANCE	#2746-FLAT REPAIR	10.00
			#2747-FLAT REPAIR ON '06	10.00
		PETTY CASH - POLICE	#066-DOM MONEY ORDER	31.10
			#067-POSTAGE	5.54
			#068-POSTAGE	5.54
		SIMMONS GUN SPECIALTIES INC	DUTY AMMUNITION	508.72
		WAL-MART COMMUNITY	SUPPLIES	61.93
			TOTAL:	949.58
DETENTION & CORRECTNS	GENERAL FUND	UNION CO AUDITOR	LEC BILLING-OCT'09	4,362.48
			TOTAL:	4,362.48
FIRE PROTECTION	GENERAL FUND	CRESTON AUTO PARTS INC	SET WIPER BLADES	16.18
		MCI MEGA PREFERRED	LONG DISTANCE	2.18
		PETTY CASH - FIRE	#1449-POSTAGE	4.95
			#1450-CARPET	35.52
		WAL-MART COMMUNITY	SUPPLIES	67.81
			TOTAL:	126.64
BUILDNG & HSNG SAFETY	GENERAL FUND	CRESTON AUTO PARTS INC	CAM SENSOR-GASKET	50.40
			RETURN CHAMBER	6.03-
		PETTY CASH - MAINTENANCE	#2748-SCANNER HOOKUP	40.00
		SOMERS, PAUL	REFUND 1/2 B OF A MT	50.00
			TOTAL:	134.37
ANIMAL CONTROL	GENERAL FUND	AKIN BUILDING CENTER	CABLE-THIMBLE-CLAMP-	50.85
			CABLE-THIMBLE-CLAMP-	11.70
		CRESTON VET CLINIC PC	EUTHANIZE STRAY CAT	5.00
			EUTHANIZE CAT	5.00
		DUNKERSON, TONY	SUCCESSFUL ADOPTION	20.00
		WAL-MART COMMUNITY	CAT LITTER	14.28
			TOTAL:	106.83
AIRPORT	GENERAL FUND	ECHO GROUP INC	LIGHT BULBS	339.38
		SIRWA	WATER-AIRPORT	30.75
		WEST AVIATION INC	PER FBO CONTRACT	1,354.17
			TOTAL:	1,724.30
LIBRARY SERVICES	GENERAL FUND	ED M FELD EQUIP CO INC	MONITORING	72.00
			FIRE ALARM INSPECTION	200.00
		MCI MEGA PREFERRED	LONG DISTANCE	9.01
		OFFICE MACHINES	2 CASES PAPER TOWELS	100.58
			TOTAL:	381.59
PARKS	GENERAL FUND	BLAZEK, LOUIS C	REPAIR BOAT @ TAYLOR	212.47
		CRESTON CITY WATER WORKS	STREET BOX & KEY	43.27
		FARM & HOME SUPPLY INC	4-GAL PAINT	87.28
		ALLIANT ENERGY-INT PWR&LGHT	MCKINLEY PARK VFW/FLAGS	87.33
		NAPA	HOSE & CLAMPS	3.54

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SERVICE TECHS INC	2 CHAINS-SHARPEN	38.00
			SHARPEN CHAIN	12.00
		TRUE VALUE HARDWARE & RENTAL	3 TABLES	89.97
			CORDLESS DRILL	184.99
			TOTAL:	758.85
RECREATION	GENERAL FUND	ALLIANT ENERGY-INT PWR&LGHT	600 MCKINLEY PARK SEC LIGH	12.35
			TOTAL:	12.35
CEMETERY	GENERAL FUND	MCI MEGA PREFERRED	LONG DISTANCE	1.43
		SIRWA	WATER-CEMETERY	30.75
			TOTAL:	32.18
ADMINISTRATIVE	GENERAL FUND	WOODS, WARREN	REIMBURSEMENT	44.16
			TOTAL:	44.16
FINANCIAL ADMINISTRATN	GENERAL FUND	AKIN BUILDING CENTER	PLYWOOD-DRYWALL SCRE	143.29
		DRAPER/SNODGRASS/MIKKELSEN & CO PC	AUDIT FY'09	13,725.00
		MCI MEGA PREFERRED	LONG DISTANCE-CITY HALL	32.50
			LONG DISTANCE-FAXES	1.84
		OFFICE MACHINES	MAGENTA PRINTER CART	82.99
			TOTAL:	13,985.62
ELECTIONS	GENERAL FUND	UNION CO AUDITOR	CITY ELECTION 11/03/09	3,539.49
			TOTAL:	3,539.49
LEGAL SERVICES	GENERAL FUND	GUARANTY ABSTRACT CO	LIEN SEARCH-311 N POPLAR	112.00
		KENYON & NIELSEN PC-ATTYS AT LAW	PROF SVCS-OCT/NOV'09	739.50
			TOTAL:	851.50
CITY HALL	GENERAL FUND	COUNTRY ESTATE FENCE OF WATERLOO	BLACK DECK MOUNTS	102.50
		CRESTON CITY WATER WORKS	WATER-CITY HALL	29.72
			TOTAL:	132.22
NON-DEPARTMENTAL	ROAD USE TAX	AMERICAN ADMINISTRATORS (PREMIUMS)	GRP 93001 PREMIUM-DEC'09	530.00
			TOTAL:	530.00
ROAD MAINTENANCE	ROAD USE TAX	ARAMARK (LAUNDRY ACCTS)	LAUNDRY SERVICE	40.98
		NORSOLV SYSTEMS ENVIRONMENTAL SERVICES	SERVICE CLEANING UNIT	103.45
		CRESTON AUTO PARTS INC	2-OIL FILTERS	9.30
			FUEL PUMP-'76' FORD	28.83
		ZEE MEDICAL INC	MEDICAL SUPPLIES	57.34
		GRIMES ASPHALT & PAVING CORP	6.77T COLD PATCH	744.70
		LOUDON, MARK	SAFETY GLASS ALLOWAN	95.00
		MCI MEGA PREFERRED	LONG DISTANCE	1.19
		NAPA	1-5 GAL HYDRO OIL-PE	69.38
		O'HALLORAN INTERNATIONAL INC	NEW TURBO & LABOR-'0	2,987.50
		PETTY CASH - MAINTENANCE	#2745-SHARPEN CHAIN SAW	12.00
			#2749-FUEL FOR SAWS	5.44
		VEENSTRA & KIMM INC	PRAIRIE ST IMPROVEMENTS	231.00
		WAL-MART COMMUNITY	HAND SANITIZER FOR TRKS	21.49
			TOTAL:	4,407.60
AND ICE CONTROL	ROAD USE TAX	MARC	5 GAL RELEASE AGENT	116.83
			TOTAL:	116.83

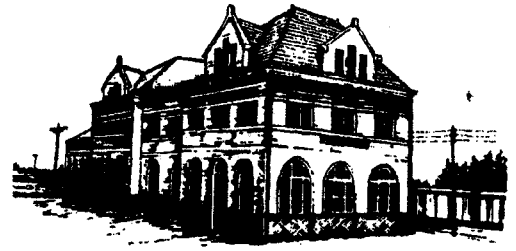
DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
SELF FUNDING INSURANCE PAYROLL TAX BENEFIT		AMERICAN ADMINISTRATORS (PREMIUMS)	GRP 93001 PREMIUM-DEC'09	14,410.49
			TOTAL:	14,410.49
ARY(RESTRICTED GIF RESTRICTED GIFTS-L GALE CENGAGE LEARNING			BOOKS	56.72
			BOOKS	55.92
			BOOKS	94.36
			BOOKS	83.88
			BOOKS	28.76
		INGRAM	ISSB BOOKS	15.99
			RETURNED BOOKS	17.56
			ANN SULLIVAN MEMORIA	341.41
			ANN SULLIVAN MEMORIA	11.49
			ANN SULLIVAN MEMORIA	27.56
		FINDAWAY WORLD, LLC	100-EAR BUDS	86.93
		PROFESSIONAL COMPUTER SOLUTIONS	COMPUTER WORK	37.50
			COMPUTER WORK	25.00
			COMPUTER WORK	60.00
			COMPUTER WORK	17.50
			TOTAL:	925.46
CAPITAL PROJECTS	CAPITAL PROJECTS F UNION CO EXTENSION		SIGNS FOR BUFFER STR	400.00
			TOTAL:	400.00
NON-DEPARTMENTAL	SEWER OPERATING FU AMERICAN ADMINISTRATORS (PREMIUMS)		GRP 93001 PREMIUM-DEC'09	282.53
			TOTAL:	282.53
SANITARY SEWER/WASTWTR SEWER OPERATING FU ADVANCED AG LLC			5-BAGS LIME	29.35
		CAPITAL CITY BOILER & MACHINE WORKS IN	WELD A GROOVE	691.50
			WATER REG & AQUASTAT	918.99
		CENTRAL PLAINS ELECTRIC	ELECTRIC MOTOR SHAFT	73.40
		FARM & HOME SUPPLY INC	VALVES-FITTINGS-NUTS	89.79
		ZEE MEDICAL INC	MEDICAL SUPPLIES	39.19
		MCI MEGA PREFERRED	LONG DISTANCE	7.36
		NAPA	2-MAGNETIC HEATERS	94.98
		PETTY CASH - SANITATION	#497231-POSTAGE	2.44
			#497232-TAPE	9.88
			#497233-U JOINT	16.79
		UPS	POSTAGE	18.27
		USA BLUE BOOK	SEWER TRACING DYE	81.03
		VEENSTRA & KIMM INC	ENG SVCS DURING CONSTR	1,864.00
			TOTAL:	3,936.97
ANIMAL CONTROL	ANIMAL SHELTER *AG CRESTON VET CLINIC PC		VACC DOG-S O'NEALL	18.50
			LEUK TEST/FIV TEST 2 KIT	97.20
		DOWNEY, MYCALE	REIMBURSEMENT	61.00
		SOUTHERN HILLS VET SVC INC	EMERGENCY MEDICAL-DO	72.65
		JONES, BRUCE	REIMBURSEMENT	128.35
		WAL-MART COMMUNITY	BRIGHT EYES CANDY/SUPPLIE	354.63
			TOTAL:	732.33
===== FUND TOTALS =====				
001	GENERAL FUND	28,879.63		
110	ROAD USE TAX	5,054.43		
112	PAYROLL TAX BENEFIT	14,410.49		
167	RESTRICTED GIFTS-LIBRARY	925.46		
301	CAPITAL PROJECTS FUND	400.00		
610	SEWER OPERATING FUND	4,219.50		
953	ANIMAL SHELTER *AGENCY FU	732.33		

CITY OF CRESTON
MANUAL CHECKS/DEBITS – PERIOD ENDING 12/01/09

NO DEPT ENTERED		
ELECTRONIC FEDERAL TAX	TAX DEPOSIT	12,444.45
IOWA DEPT OF REVENUE	STATE TAX	5,873.00
IPERS	PENSION	8,771.61
TOTAL ADMINISTRATIVE SVC	FLEX	1,403.50
COLLECTION SERVICES		259.75
NO DEPT ENTERED	TOTAL	\$ 28,752.31
ANIMAL SHELTER-C.A.R.E.		
IA DEPT OF INSP & APPEALS	GAMBLING LICENSE	15.00
ANIMAL SHELTER-C.A.R.E.	TOTAL	\$ 15.00
SELF FUNDING INSURANCE		
AMERICAN ADMINIS – CLAIMS	INV CHECK RUN	6,617.49
SELF FUNDING INSURANCE	TOTAL	\$ 6,617.49
	GRAND TOTALS	\$ 35,384.80

CRESTON POLICE DEPARTMENT

302 N. Pine Street Creston, IA 50801-0449
Phone 641-782-8402 • Fax 641-782-8404



Creston's Restored Depot and City Hall

To: Lisa Williamson, City Clerk

From: Paul Ver Meer, Chief of Police

Subj: American Legion

Date: November 25, 2009

Lisa,

As you requested I have looked for any past violations by the establishment that would block their request for a new liquor license. I have found no alcohol violations for the establishment within the past year. I find no reason why a liquor license should not be issued to the American Legion.

Respectfully,

Paul Ver Meer
Chief of Police

TO THE CITY COUNCIL-FIRE CHIEF'S REPORT

Class C Liquor License, Outdoor Service and Sunday Sales Permits

Fire Chief's Recommendation for Application By:

American Legion Contact person: Bill Shallenberger

Address: 119 W. Walnut St. Telephone: 782-7833

Remarks by Fire Chief: inspection uncovered several items
not up to code (lack of exit in smoking area, emergency
lighting, improper use of extension cords.) Will follow up.

Recommendation to City Council:

Approval of Application X Disapproval of Application* _____

*Explain reason in remarks above

11-25-09
Date

Ed Jackson
Fire Chief's - Signature

Application received by City Clerk's Office: _____

Application will be presented to City Council: _____

Please file report with City Clerk's Office by: _____

Applicant's license expires: _____

**NOTICE OF PUBLIC HEARING
AMENDMENT OF CURRENT CITY BUDGET**

The City Council of Creston in UNION County, Iowa
will meet at Creston City Hall - Restored Depot - 116 W. Adams Street
at 6:00 PM on Dec. 15, 2009
(Hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2010
(Year)
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	2,045,510		2,045,510
Less: Uncollected Property Taxes-Levy Year	2			0
Net Current Property Taxes	3	2,045,510	0	2,045,510
Delinquent Property Taxes	4			0
TIF Revenues	5	767,115		767,115
Other City Taxes	6	954,617		954,617
Licenses & Permits	7	36,850		36,850
Use of Money and Property	8	79,347		79,347
Intergovernmental	9	994,824	390,491	1,385,315
Charges for Services	10	16,487,955	1,000,000	17,487,955
Special Assessments	11			0
Miscellaneous	12	91,700		91,700
Other Financing Sources	13	1,681,556		1,681,556
Total Revenues and Other Sources	14	23,139,474	1,390,491	24,529,965
Expenditures & Other Financing Uses				
Public Safety	15	1,289,561		1,289,561
Public Works	16	1,729,891	75,841	1,805,732
Health and Social Services	17			0
Culture and Recreation	18	495,978	18,300	514,278
Community and Economic Development	19	25,300	10,000	35,300
General Government	20	1,592,295	324,650	1,916,945
Debt Service	21	1,039,920		1,039,920
Capital Projects	22	40,000	82,302	122,302
Total Government Activities Expenditures	23	6,212,945	511,093	6,724,038
Business Type / Enterprises	24	15,244,973	1,000,000	16,244,973
Total Gov Activities & Business Expenditures	25	21,457,918	1,511,093	22,969,011
Transfers Out	26	1,681,556		1,681,556
Total Expenditures/Transfers Out	27	23,139,474	1,511,093	24,650,567
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	28	0	-120,602	-120,602
Continuing Appropriation	29		N/A	0
Beginning Fund Balance July 1	30	6,376,055		6,376,055
Ending Fund Balance June 30	31	6,376,055	-120,602	6,255,453

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Revenue- Intergovernmental increased because of waterworks grant pass thru & stimulus funds. Revenue- charges for services increased because of the CDBG & SRF Loan for the 2009 eastside sewer project. Expenses increased- public works reconstruction of Prairie St. Culture & Recreation asphalt roads in the cemetery, library books & automated door openers at the ymca. General Government- waterworks grant pass thru. Capital Projects- storm siren project & Cedar St. improvements. Business Type/ Enterprises - 2009 eastside sewer project.

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget. This will provide for a balanced budget.

City Clerk/ Finance Officer Name

BUDGET AMENDMENT

CURRENT AMENDMENT

REVENUE:

Intergovernmental - \$314,650.00 – Waterworks (Pass thru)
\$75,841.00 – Street Dept (Prairie St)
Charges for Services - \$1,000,000.00 – SRF Loan & CDBG Grant
(East Side Sewer)

EXPENSES:

Public Works - \$75,841.00 – Street Dept (Prairie St)
Culture & Recreation - \$10,000.00 - Cemetery (Asphalt)
\$5,000.00 – Library (Books)
\$3,300.00 – Community Center (Doors)
Community & Economic Development - \$10,000.00 – Chamber (Tourism)
General Government - \$314,650.00 – Waterworks (Pass thru)
\$10,000.00 – Legal (Ahlers)
Capital Projects - \$74,802.00 – Community Disaster Grant (Sirens/Cedar St.)
\$7,500.00 – WIRB Grant
Business Type/Enterprises - \$1,000,000.00 – Sewer (East Side Sewer)

CONTRACT FOR APPRAISAL SERVICES

City of Creston

NSP Program

This contract is for professional appraisal services and represents the contractor's authorization to prepare an independent appraisal report on the properties identified by City of Creston. In addition, you shall perform the report as an independent contractor and not as an employee/partner, principal, nor agent of the City of Creston.

The fee for appraisal services rendered shall be a lump sum \$325.00 per project. The project area will include the City of Creston.

The appraisal report shall be prepared to determine the current fair market value of the property as per sample submitted with proposal. Appraisals are to be completed and delivered to the City within 30 days of written request. The date of contract completion shall be on or before 9/30/10.

The appraisal report shall be prepared on the current Uniform Residential Appraisal Report (URAR) Short Form 2055 in compliance with the Uniform Standards of Professional Appraisal Practice (USPAP) and in compliance with the Appraisal Rules adopted by the Federal Financial Institutions Regulatory Agencies (FFIRA) in August of 1990 to comply with Title XI of the Financial Institutions Reform, Recovering, and Enforcement Act of 1989 (FIRREA)

The following conditions will be in place:

1. Access and Maintenance of Records

The contractor must maintain all required records for five years after final payments are made and all other pending matters are closed.

At any time during normal business hours and as frequently as is deemed necessary, the contractor shall make available to the Iowa Department of Economic Development, the Iowa Finance Authority, USDA-Rural Development, the State Auditor, the General Accounting Office, and the Department of Housing and Urban Development, City of Creston, and Southern Iowa Council of Governments for their examination, all of its records pertaining to all matters covered by this contract and permit these agencies to audit, examine, make excerpts or transcripts from such records, contract, invoices, payrolls, personnel records, conditions of employment, and all other matters covered by this contract.

2. Civil Rights

The contractor must comply with the following laws and regulations:

Title VI of the Civil Rights Act of 1964 (P.L. 88-352).

Iowa Civil Rights Act of 1965 (Iowa Executive Orders 15 and 24).

Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309).

The Age Discrimination Act of 1975, as amended (42 U.S.C. 1601 et seq.)
Section 504 of the Rehabilitation Act of 1973, as amended (P.L. 93-112, 29 U.S.C. 794).
Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)
Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u).
Title VIII of the Civil Rights Act of 1968, as amended.
Federal Executive Order 11063, as amended by Executive Order 12259.
Federal Executive Order 11246, as amended.

3. Termination Clause

If performance under this contract is not done in a timely and professional manner this contract may be terminated with a notice from the City of Creston by certified letter giving a thirty day notice. Payment will be made in full for services completed when final report is received.

4. Certification regarding government-wide restriction on lobbying.

"The Grantee certifies, to the best of his or her knowledge and belief, that:

- I. No federal appropriated funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- II. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosures Form to Report Federal Lobbying" in accordance with its instruction.
- III. The Grantee shall require that the language of this certification be included in the awards documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure."

The City of Creston is the client for this report. The appraisal shall be ordered/requested from an employee of City of Creston. All billings should be made out to the City of Creston and sent to:

City of Creston
c/o Lisa Williamson, City Clerk
116 W Adams St.
Creston, Iowa 50801

Billings should have the business letterhead on the invoice with the property address and name on the bill. Completed appraisals are to be sent to the above address as well.

I/WE agree to the terms of this engagement letter:

CONTRACTOR:



Jeff Potthoff, Appraiser

CITY OF Creston:

Warren Woods, Mayor

ATTEST:

Lisa Williamson, City Clerk

**Minutes of Gibson Memorial Library Board of Trustees
Monday, November 2, 2009 –Creston Library, Creston, IA**

Chairperson Ann Coulter called meeting to order at 5:00 p.m.

Present and **answering roll call**: Ann Coulter, Calvin Huffman, Dottie Dunphy, Ed Ritter.

Consideration of Agenda:

Calvin Huffman moved to **accept the agenda**; Ed Ritter seconded the motion. Motion passed.

Calvin Huffman moved to **accept the minutes** from the October 5, 2009 meeting; Ed Ritter seconded the motion. Motion passed.

Calvin Huffman moved to **approve the bills** for payment; Dottie Dunphy seconded the motion. Motion passed.

No Financial Report

Marilyn Ralls (Librarian Director) Report:

Marilyn reported that library use numbers were much the same as last year. The coffee group donated \$427.05 this month. During October we had numerous sick days for the staff. There was NO Flu Shot Clinic. Marilyn reported that Sue and Donna attended the Summer Reading Program Workshop. We are having problems with the new server specifically with the power supply. The Governor of Iowa has reinstated the "Enrich Iowa," financing.

Old Business: Grants:

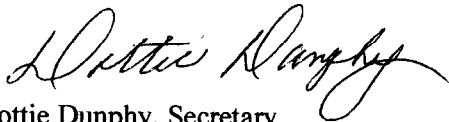
Sue is applying for the YACC Grant for Children Books. The Board agreed we would apply for the SCICF Grant and it is a matching grant. It was decided we would ask for \$7,000.

New Business:

Long Range Library plan will be brought up to date to include additional computers, server, and laptops now available in the Library. Calvin Huffman moved to accept these changes; Ed Ritter seconded the motion. Motion passed.

Chair declared adjournment at 5:39.

Next Meeting on December 6, 2009, at 5:00 pm at the Library



Dottie Dunphy, Secretary

PARK AND RECREATION BOARD

Meeting Minutes

Tuesday – October 20, 2009

The Park and Recreation Board met in regular session for the month of October.

Attending were: John Kawa Jane Brown
 Gary Borcharding Rudy Ehm
 Mark Huff Rich Paulsen
 Jim Street Michael Mark

The Board approved the minutes of the September 22, 2009 meeting.

Motion --- Kawa

Second --- Brown

All voted Aye. Motion carried.

The Board approved payment to Kawa Construction in the amount of \$1,930.00 and Webb Roofing in the amount of \$2,100.00 from the McKinley Park Restricted Gift Fund

Motion --- Brown

Second --- Borcharding

All voted Aye. Motion carried.

A representative from Garden and Associates presented the Board preliminary designs for the Storm Shelter/Restroom for McKinley Park.

The Board approved investing \$20,000.00 from the McKinley Park Restricted Gift Fund into a 6 month CD.


Motion --- Kawa

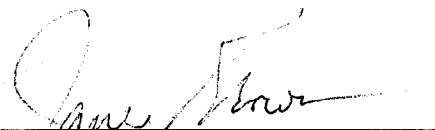
Second --- Brown

All voted Aye. Motion carried.

The next meeting is scheduled for November 17, 2009 at 5:30 pm in the Mealsite at the Restored Depot.

The meeting adjourned at 6:45pm.


John Kawa, Chairman


Jane Brown, Secretary